

STATE OF MINNESOTA

IN SUPREME COURT

81-876

OFFICE OF
APPELLATE COURTS

JUL 27 1998

FILED

**In Re Stenographic Court Reporters
Minimum Qualifications and
Administrative Procedures**

ORDER

WHEREAS, pursuant to Supreme Court Order 81-876, dated April 23, 1993, the Supreme Court established minimum qualifications and administrative procedures for stenographic court reporters; and

WHEREAS, the Conference of Chief Judges has requested modifications to the original Order; and

WHEREAS, the Supreme Court is fully advised on the issue;

IT IS HEREBY ORDERED, effective July 27, 1998, that the April 23, 1993 order is amended as follows:

1. A competent stenographer seeking employment by a judge for the position of stenographic court reporter must have a high school diploma or the equivalent, have graduated from a court reporting school approved by the National Court Reporters Association (NCRA), and have received a Registered Professional Reporter (RPR) designation from the NCRA;

2. A competent stenographer seeking temporary per diem appointment by a judge as a substitute stenographic court reporter must:

- a. have a high school diploma or the equivalent;
- b. have graduated from a court reporting school approved by the NCRA; and
- c. comply with one of the following:
 - i. have received an RPR designation from the NCRA; or
 - ii. have been a practicing stenographic reporter ~~in Minnesota on or before January 1, 1994, evidenced by written affidavit filed with the State Court Administrator's office on or before January 1, 1994~~ for a minimum of two years,

with proof being provided; and further, provide a tape recorded copy of any proceeding reported with equipment provided by Judicial District Administration or a court administrator's office.

3. The qualifications of paragraph 1 of this order shall not apply to a person duly appointed and serving as a stenographic court reporter of the district court of this state as of the effective date of this order;

4. The qualifications of paragraphs 1 and 2 of this order shall not apply to electronic recording equipment operators appointed pursuant to Minn. Stat. § 484.72;

5. Any complaints about the competency or conduct of official or substitute stenographic court reporters in a judicial district shall be filed with the judicial district administrator. The appointing judge shall resolve the complaint, in consultation with the chief judge and the judicial district administrator;

6. The order of this Court filed on March 13, 1992, be, and the same is, vacated and that orders number 81-876, dated February 17, 1982, December 29, 1982, and December 3, 1981, be, and the same are, modified or superseded to the extent inconsistent with this order;

7. The State Court Administrator, in consultation with the Conference of Chief Judges and representatives of official stenographic court reporters, shall prepare and distribute a statewide policy and procedure manual for all official court reporters;

8. Each judicial district administrator shall, in consultation with the Conference of Chief Judges and representatives of official stenographic court reporters within the district, prepare and distribute to each temporary, per diem substitute stenographic court reporter within the district a brochure outlining the policies and procedures governing official stenographic court reporters within the district; ~~and~~

~~9. The effective date of this order shall be July 1, 1993, subject to the exception noted in paragraph 2.~~

Dated: July 27, 1998

BY THE COURT:



Kathleen A. Blatz
Chief Justice